



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
THE JUDGE ADVOCATE GENERAL'S SCHOOL
CHARLOTTESVILLE, VIRGINIA 22903-1781

ALCS-AD

22 June 2006

MEMORANDUM FOR Students, 55th Judge Advocate Officer Graduate Course

SUBJECT: Course Administrative Instructions

1. Congratulations on your selection to attend the 55th Judge Advocate Officer Graduate Course, and welcome to The Judge Advocate General's School! We look forward to helping you make a smooth transition to this exciting assignment.
2. The Judge Advocate General's Legal Center and School (TJAGLCS) is situated in beautiful Charlottesville, Virginia, home of Thomas Jefferson, third president of the United States and founder of the University of Virginia. In 2004, Charlottesville was named the "Best City in America" in Frommer's *Cities Ranked and Rated*. Just two hours from our nation's capital and one hour from Richmond, the School sits on the North Grounds of the University of Virginia, adjacent to the UVA Law School. Boasting some of the most scenic views anywhere, Charlottesville is rich in history and tradition. Its geographic location enables its residents to enjoy all four seasons, with the weather ranging from very warm in the summer to moderately cold in the winter. The following websites may be useful in finding information about the local community: www.virginia.edu/virginia/gradguide/ (a UVA Graduate Student resource page) and www.avenue.org (a community resource site).
3. The Graduate Course instruction begins on Monday, 14 August 2006, with in-processing on Friday, 11 August. If you arrive in Charlottesville before 11 August, you should sign in with the Military Personnel Office. You may then sign out on leave or work as an "early bird" at the School if you do not wish to take leave. To work as an "early bird," you must obtain prior approval from the Assistant Dean, Major John Jurden. In addition to his duties as the Assistant Dean, Major Jurden will be your course manager during the upcoming academic year. Therefore, any questions specific to the Graduate Course (reporting, schedules, course requirements, etc.) should be directed to Major Jurden at (434) 971-3304 or DSN 521-3304, or by emailing him at John.Jurden@hqda.army.mil. To further assist in your transition to Charlottesville, we will publish an advisor list in the near future. Please feel free to contact your advisor with any questions you may have regarding your move to Charlottesville.
4. All Graduate Course students will attend mandatory, one-stop in-processing on the 5th floor of the Legal Center and School at 1300 on Friday, 11 August. All Army students will be weighed at this time; therefore, you should report in your Army PT uniform (IPFU). Students from other services and civilian students should report in civilian casual clothing.
5. Graduate Course students are required to use their Army Knowledge Online (AKO) email address during the 55th Graduate Course. Non-Army students must register for a guest account on AKO at www.us.army.mil. Major Jurden will be your sponsor. Please use Major Jurden's AKO user name (john.jurden) when prompted during the registration process. It is important that

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you register immediately as additional Graduate Course information will be posted on AKO throughout the summer. To access Graduate Course information, follow the instructions found in Enclosure 1.

6. During the Graduate Course, you will be required to write a scholarly paper that will critically analyze a significant legal issue that has not been written about to any major degree. In a few weeks, a thorough list of proposed topics will be placed onto the AKO collaboration site for your review. I strongly recommend that you review the list and begin thinking about potential topics for your paper. You are free to select a topic that is not on the list. However, you will need to choose a topic and have it approved by the appropriate department chair not later than COB on 26 September 2006. More information, including the topic approval process, will be provided to you during the first week of class.

7. Housing should be your first concern. Government quarters are not available. Accordingly, you should look for housing on the civilian economy. The current Charlottesville BAH rates for pay grades O-3, O-4, and O-5 are \$1,279, \$1,339, and \$1,361 (without dependents) per month, respectively, and \$1,393, \$1,607, and \$1,758 (with dependents) per month, respectively. Information on local housing is available under the "Housing/Lodging" link on the School's web page, which you can access at <http://www.jagcnet.army.mil/tjaglcs>. In addition, MAJ Jurden may be able to assist you.

8. Because housing in Charlottesville is limited, I encourage you to make arrangements for housing immediately. I also recommend that you consider disposing of your excess personal property or placing it in storage since rental property is often cramped, and the School has no storage facilities for household goods. Ms. Lyn Balfour coordinates transportation and household goods shipments for the School. You may contact her directly if you have questions or need assistance by calling (434) 971-3332, or emailing her at Lyn.Balfour@hqda.army.mil.

9. You must complete an electronic operational biographical sketch prior to your arrival at the School. You can complete the biography at www.jagcnet.army.mil/tjagsafacebook. Sample instructions are located on the website to assist in preparing this submission. The biographies are combined with your photos taken during the first week at the School to produce a facebook for the staff and faculty. If you need any assistance with your submission, contact CW3 Clint Sails at (434) 971-3209 or email Clint.Sails@us.army.mil.

10. A formal reception honoring your class is tentatively scheduled for the evening of Friday, 8 September 2006. Please ensure that you have a dress/mess uniform available for this occasion. We welcome the opportunity to meet spouses or significant others at this event.

11. While the Graduate Course curriculum is demanding, the academic environment will permit you a fair amount of personal time. During the first two quarters, you can expect to have core instruction every day from 0800-1200. Afternoons generally will be free the first quarter to provide time to work on developing your scholarly paper. Starting in the second quarter, you will have the opportunity to take selected electives from 1330-1520 Monday through Wednesday. In the third and fourth quarters, daily core instruction is generally limited to two hours per day (1020-1200). Electives will make up the majority of your class time and will be offered from

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0800-0950 and 1330-1520 Monday through Friday. This schedule is designed to enable you to take full advantage of this unique and exciting opportunity to grow personally and professionally.

12. In conjunction with the Military Family Team Building program and The LCS's Family Readiness Group, the Legal Center and School also offers a variety of educational opportunities for spouses of Graduate Course Students. These TJAGLCS-sponsored learning opportunities are complemented by a rich slate of activities and programs hosted by the LCS Club. The point of contact for these activities is the incoming LCS Club President, Mrs. Jennifer Ryan, at (434) 964-1399. She can also be reached at: jenryan3209@yahoo.com.

13. We look forward to your arrival and stand ready to assist you in any way we can.

A handwritten signature in black ink, appearing to read 'Gregory O. Block', with a long horizontal line extending to the right.

GREGORY O. BLOCK
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